

STATE OF NEW JERSEY  
DEPARTMENT OF CHILDREN AND FAMILIES  
**OFFICE OF LICENSING/ INSPECTION/VIOLATION REPORT**

<b>Center Name:</b> Respond - Winslow Twp.	<b>Center ID#:</b> 04RES0008	<b>County:</b> Camden
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<b>Address:</b> 601 Albertson Road	<b>City:</b> Winslow	<b>Zip Code:</b> 08095	<b>Email:</b> aelliott@respondinc.com
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<b>Phone:</b> (609) 567-0020	<b>Fax:</b>	<b>Initial Inspection:</b> 11/14/2014	<b>License Status:</b> T 4/17/16,T7/16/16,T10/17/16
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Due Date(s):*	12/15/2014	1/30/2015	2/27/2015	4/2/2015	5/18/2015	6/9/2015
Date(s) Reinspection:	1/16/2015	1/30/2015	3/2/2015	4/17/2015	5/26/2015	6/18/2015
Due Date(s):*	7/20/2015	8/24/2015	9/10/2015	9/28/2015	10/22/2015	11/26/2015
Date(s) Reinspection:	7/23/2015 pc	8/27/2015 c	9/14/2015	10/8/2015	10/26/2015	12/3/2015
Due Date(s):*	1/4/2016	2/8/2016	3/21/2016	4/25/2016	5/12/2016	6/6/2016
Date(s) Reinspection:	1/7/2016	2/19/2016	3/24/2016	5/12/2016 p/c	5/23/2016	6/20/2016
Due Date(s):*	7/20/2016	8/18/2016	8/31/2016	9/7/2016	10/14/2016	
Date(s) Reinspection:	7/19/2016 p/c	8/17/2016	9/7/2016 email	9/14/2016	10/14/2016	
Due Date(s):*						
Date(s) Reinspection:						
Due Date(s):*						
Date(s) Reinspection:						
Due Date(s):*						
Date(s) Reinspection:						

**Center is in compliance with requirements as of:** 10/14/2016 *\*Reinspection occurs on or soon after due date*

11/14/14: Renewal & Monitoring. 8/27/2015: complaint # 783. 2/19/16: complaint # 153.

p/c 5/12/16, Conducted monitoring on 5/23/16 p/c 7/19/16, email 9/7/16

Renewal ☒   
 Initial ☐   
 Monitor ☒   
 Increase ☐   
 Age Change ☐   
 Relocation ☐   
 New Sponsor ☐   
 Space Evaluation ☐

**Complaint #** 783 on 8/27/2015. #153 on 2/19/16.

Date Cited M/D/Year	Date Abated M/D/Year	Based on a inspection(s) conducted by the Office of Licensing (OOL) the above date(s), the center needs to take the following actions in order to come into compliance with the MANUAL OF REQUIREMENTS FOR CHILD CARE CENTERS (N.J.A.C. 10:122):
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***Supervision, Staff/Child Ratios & Space***

		<input type="checkbox"/> 1. Provide 2 staff to work with the children: when 6 or more children are present; on any field trip, outing, or special event away from the center regardless of transportation; or with more than 12 school-age children on walks.
		<input type="checkbox"/> 2. Provide immediate access to 1 additional adult for the school-age program when it is permitted to operate with only 1 staff member present.
5/3/2016	6/20/2016	<input checked="" type="checkbox"/> 3. Ensure that children are supervised by a staff member at all times.

Notes:

		<input type="checkbox"/> 4. Develop and implement a method to keep track of all the children, including at off-site locations.
5/23/2016	6/20/2016	<input checked="" type="checkbox"/> 5. Maintain required staff to meet ratios: when children are awake; sleeping; on premises during naptime.

Notes:

		<input type="checkbox"/> 6. Ensure that staff meet minimum age requirements and those below 18 years old and new staff who have not completed orientation are directly supervised by staff at least 18 years old.
		<input type="checkbox"/> 7. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
		<input type="checkbox"/> 8. Cease caring for children below 2 ½ years of age.
		<input type="checkbox"/> 9. Provide care for no more than 5 children below 2 ½ years of age if center has an E (Educational) Use Certificate of Occupancy (C.O.) issued prior to 11/5/03.
		<input type="checkbox"/> 10. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 11. Post the center's license in a prominent location in each building.

**Note:** If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 12. Operate within the center's licensed capacity and within each room's capacity.
Notes:		
11/14/2014	11/14/2014	<input checked="" type="checkbox"/> 13. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
11/14/2014	1/16/2015	<input checked="" type="checkbox"/> 14. Ensure the children's health, safety and well-being.
Notes:		
<i>Activities &amp; Discipline</i>		
11/14/2014	1/16/2015	<input checked="" type="checkbox"/> 15. Ensure that staff interact with children and provide children with: free choice of materials; a mixture of active and quiet experiences; a mixture of staff-directed and child-selected activities.
		<input type="checkbox"/> 16. Provide a sufficient variety of age-appropriate activities.
11/14/2014	1/16/2015	<input checked="" type="checkbox"/> 17. Provide age-appropriate time frames for each activity.
11/14/2014	1/16/2015	<input checked="" type="checkbox"/> 18. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 19. Plan and implement opportunities for school-age children's involvement in activity planning.
8/27/2015	10/26/2015	<input checked="" type="checkbox"/> 20. Take children outdoors daily.
		<input type="checkbox"/> 21. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
		<input type="checkbox"/> 22. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
		<input type="checkbox"/> 23. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		<input type="checkbox"/> 24. Significantly limit the use of TV/computer/video for children under the age of 2.
		<input type="checkbox"/> 25. Prepare and post a written discipline policy including acceptable actions that staff members may take.
11/14/2014	1/16/2015	<input checked="" type="checkbox"/> 26. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.
Notes:		
		<input type="checkbox"/> 27. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
		<input type="checkbox"/> 28. Ensure that school-age children participate in the development of discipline rules or are made aware the discipline rules.
<i>Nutrition &amp; Rest</i>		
		<input type="checkbox"/> 29. Ensure that food provided by the center is stored, prepared and served in a safe and sanitary manner..
Notes:		
		<input type="checkbox"/> 30. Ensure uneaten food in a child's dish is discarded and unused food is stored appropriately and discarded after 24 hours if not consumed.
		<input type="checkbox"/> 31. Serve lunch for children present from 11:00am to 1:00pm who have not eaten lunch and are at the center for at least 5 consecutive hours.
		<input type="checkbox"/> 32. Provide the following additional food(s) for breakfast, lunch/dinner and/or snack:
Notes:		
		<input type="checkbox"/> 33. Serve snack for children attending the center for at least 3 consecutive hours and for all children attending after school.
		<input type="checkbox"/> 34. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at ( <a href="http://www.fus.usda.gov/cacfp/child-day-care-centers">www.fus.usda.gov/cacfp/child-day-care-centers</a> ))
		<input type="checkbox"/> 35. Provide age-appropriate seating for children who no longer need to be held for feeding.
		<input type="checkbox"/> 36. Ensure feeding plans for children less than 18 months old include breastfeeding arrangements/ accommodations when applicable and are maintained in writing for children less than 12 months old.
		<input type="checkbox"/> 37. Label each child's bottle with the child's name and date.
		<input type="checkbox"/> 38. Ensure milk, formula, and/or breast milk is not warmed in a microwave oven.
		<input type="checkbox"/> 39. Ensure formula or breast milk that is served but not completely consumed is discarded immediately or refrigerated and consumed within 24 hours.
		<input type="checkbox"/> 40. Ensure that bottles are not propped when children are feeding.
		<input type="checkbox"/> 41. Remove bottles and cups when children have fallen asleep and when crawling or walking.

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 42. Provide daily rest period for each child aged 18 months to 5 years who attends the center for 4 or more consecutive hours and as needed for each child below 18 months.
		<input type="checkbox"/> 43. Provide alternative activities for children who rest for 30 minutes and do not need more rest.
		<input type="checkbox"/> 44. Provide the following sleeping equipment and bedding: cots; 1"mats; cribs; playpens; sheets; blankets.
Notes:		
		<input type="checkbox"/> 45. Ensure that sleeping equipment is free of pillows, soft bedding and other hazards when occupied by a sleeping child, and that bedding does not cover the child's face.
		<input type="checkbox"/> 46. Identify and store individually each child's sleeping equipment and bedding.
		<input type="checkbox"/> 47. Provide enough light in rooms where children are napping to allow staff to see them.
		<input type="checkbox"/> 48. Repair and/or replace sleeping equipment that is in disrepair.
		<input type="checkbox"/> 49. Ensure that mats used for rest and sleep are placed on a surface that is warm, dry and clean.
		<input type="checkbox"/> 50. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 51. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 52. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.
<b>Illnesses &amp; Accidents</b>		
		<input type="checkbox"/> 53. Designate an area where sick children can be separated from well children and provide rest equipment.
		<input type="checkbox"/> 54. Maintain illness log including: child's name; date; symptoms of illness observed; center's actions, and date child returned to the center.
11/14/2014	1/16/2015	<input checked="" type="checkbox"/> 55. Notify parents immediately of: head/facial injury; bite that breaks the skin; fall from a height; injury requiring professional medical attention. Report other injuries by end of the day.
11/14/2014	1/16/2015	<input checked="" type="checkbox"/> 56. Maintain an accident log that includes: name of child; date; time; location; description of accident/ injury; witnesses; type of first aid used; treatment/consultation by doctor; time of notification to parent.
<b>Administration &amp; Parent Involvement</b>		
		<input type="checkbox"/> 57. Provide the center's telephone number in writing or by e-mail to parents of all enrolled children.
		<input type="checkbox"/> 58. Develop a table of organization indicating lines of authority, responsibility and job descriptions.
		<input type="checkbox"/> 59. Ensure that the director is scheduled to work 50 % of the center's daily operating hours.
		<input type="checkbox"/> 60. Designate someone in the center to carry out the director's responsibilities when the director is absent.
		<input type="checkbox"/> 61. Ensure that the head teacher, group teacher and program supervisor are scheduled to work at least 75 percent of the center's daily operating hours, or at least 6 hours a day, whichever is less.
		<input type="checkbox"/> 62. Ensure that the head teacher/group teacher schedule time in other classrooms.
		<input type="checkbox"/> 63. Establish and maintain a staff substitute system.
		<input type="checkbox"/> 64. Hold parent/staff conferences semi-annually and upon request.
		<input type="checkbox"/> 65. Choose 1 of the following 4 options for parent involvement, and maintain documentation at the center: governing board; advisory committee; annual meeting; annual open house.
<b>Program Records</b>		
11/14/2014	4/17/2015	<input type="checkbox"/> 66. Complete and maintain at the center the staff records checklist.
Notes:		
3/4/2015	10/26/2015	<input checked="" type="checkbox"/> 67. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
11/14/2014	6/18/2015	<input type="checkbox"/> 68. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
		<input type="checkbox"/> 69. Provide the following records for the director, head teacher, group teacher or program supervisor: education / training experience.
Notes:		
		<input type="checkbox"/> 70. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.
Notes:		
11/14/2014	1/16/2015	<input checked="" type="checkbox"/> 71. Provide and document the orientation training provided within two weeks of hire to all staff members in: center operations; policies and procedures; supervision; tracking; group size limits; primary caregiver responsibilities; release policy; discipline policy; health practices; evacuating the center; using fire alarms; recognizing and reporting child abuse/neglect.
Notes:		
		<input type="checkbox"/> 72. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
		<input type="checkbox"/> 73. Ensure new directors complete staff development in Understanding Licensing Regulations within 90 days of hire.

*Note: If number is checked, see attachment page(s) for clarification.*

		<input type="checkbox"/> 74. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
		<input type="checkbox"/> 75. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
		<input type="checkbox"/> 76. Maintain record of date, time, observation and purpose of consulting head teacher's 2 monthly on-site visits.
11/14/2014	4/17/2015	<input type="checkbox"/> 77. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
		<input type="checkbox"/> 78. Complete and maintain at the center daily time sheets for staff and children with arrival and departure times.
		<input type="checkbox"/> 79. Maintain a written outline of daily activities.
		<input type="checkbox"/> 80. Complete and maintain at the center the children's records checklist.

## Notes:

11/14/2014	1/16/2015	<input type="checkbox"/> 81. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website <a href="http://www.cpsc.gov/Recalls">www.cpsc.gov/Recalls</a>
		<input type="checkbox"/> 82. Ensure that the Universal Health Record is updated annually and received upon admission to the center unless records are coming from another state or country, where a 30 day grace period is permitted.
		<input type="checkbox"/> 83. Ensure staff designated to administer medication are trained and that at least two staff are trained if using blood glucose monitors, nebulizers and/or epi-pens.
		<input type="checkbox"/> 84. Maintain medication records that include the following: child's name and parental authorization; name of the medication; illness being treated; dosage, frequency and other instructions; time and by whom the medication was administered; any adverse effects.
		<input type="checkbox"/> 85. Maintain documentation for pets at the center, including applicable vaccinations and parent notification.
11/14/2014	1/16/2015	<input type="checkbox"/> 86. Maintain at the center and distribute to parents a written policy on communicable disease management.
		<input type="checkbox"/> 87. Maintain on file and follow the written policy on the release of children.
		<input type="checkbox"/> 88. Develop an expulsion policy which includes: circumstances; methods to notify parents; sufficient time limits; reasons for immediate expulsion; parental receipt of the policy.
		<input type="checkbox"/> 89. Obtain from parents and maintain at the center: blanket permission slips for walks; individual permission slips for field trips, including information on type of vehicle used and designated drivers.
11/14/2014	4/17/2015	<input type="checkbox"/> 90. Maintain at the center documentation of a current comprehensive general liability insurance policy.

**Sanitation & Diapering**

11/14/2014	1/16/2015	<input checked="" type="checkbox"/> 91. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys mouthed by infants and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
		<input type="checkbox"/> 92. Use a commercial disinfectant or a staff-made solution of 1 tablespoon bleach per quart of water.
		<input type="checkbox"/> 93. Ensure that children wash their hands with soap and running water: before intake of food; after using the toilet; after having a diaper change; and as needed.
		<input type="checkbox"/> 94. Ensure that staff wash their hands with soap and running water: before preparing or serving food; after assisting a child in toileting; after changing diapers; after contact with body fluids or secretions; and as needed.
		<input type="checkbox"/> 95. Provide disposable rubber gloves for contact with blood or vomit.
		<input type="checkbox"/> 96. Change each child's diaper when wet or soiled.
		<input type="checkbox"/> 97. Provide a diapering area within 15 feet of a sink not used for food preparation.
		<input type="checkbox"/> 98. Ensure that diapering does not take place in an area or on a surface used for food preparation.
11/14/2014	1/16/2015	<input checked="" type="checkbox"/> 99. Maintain diapering surfaces as follows: flat; smooth; clean; dry; non-absorbent; in good repair.
		<input type="checkbox"/> 100. Place soiled disposable diapers in a closed container with a leakproof lining.

**Bathroom & Kitchen Facilities**

11/14/2014	11/14/2014	<input checked="" type="checkbox"/> 101. Ensure all toxic substances and medications are inaccessible to children.
Notes:		
		<input type="checkbox"/> 102. Ensure that children cannot lock themselves in bathrooms.
		<input type="checkbox"/> 103. Provide bathroom supplies as follows: soap; toilet paper; individual/disposable towels; platforms.
11/14/2014	8/17/2016	<input checked="" type="checkbox"/> 104. Securely fasten the bathroom equipment.
11/14/2014	10/8/2015	<input checked="" type="checkbox"/> 105. Sand and paint rusted bathroom stall dividers.
		<input type="checkbox"/> 106. Ensure toileting privacy: for children (SA); when staff/adult uses the same toilet facility as children.
		<input type="checkbox"/> 107. Designate and visibly identify the staff/adult toilet facility.
		<input type="checkbox"/> 108. Provide 1 toilet facility and sink: on each floor used by children (EC); within 1 floor for children.(SA)
		<input type="checkbox"/> 109. Ensure hot tap water does not exceed 110 degrees Fahrenheit (EC) or 120 degrees Fahrenheit. (SA)
11/14/2014	1/16/2015	<input checked="" type="checkbox"/> 110. Maintain in sanitary and operable condition: toilets; sinks; other plumbing fixtures.
		<input type="checkbox"/> 111. Provide a barrier to the kitchen area to prevent accidental access by children.
		<input type="checkbox"/> 112. Keep microwave/toaster ovens: out of children's reach; secured; not used when children in area.
		<input type="checkbox"/> 113. Provide a working refrigerator, or access to a refrigerator, for perishable foods or medication.
		<input type="checkbox"/> 114. Ensure that food waste receptacles are lined and maintained in a sanitary condition.

**Health & Fire Safety**

		<input type="checkbox"/> 115. Provide and make accessible to staff; a fully standard first aid kit; an American Red Cross First Aid Manual or its equivalent.
		<input type="checkbox"/> 116. Post a sign in a prominent location to prohibit smoking when the center is operating.
		<input type="checkbox"/> 117. Take necessary action to free the center of infestation by rodents and insects, provide documentation.
		<input type="checkbox"/> 118. Obtain and maintain on file a current health certificate.
		<input type="checkbox"/> 119. Obtain and maintain on file a current fire certificate.
		<input type="checkbox"/> 120. Maintain on file the life/hazard use registration certificate applicable to licensed capacity/ages served.
		<input type="checkbox"/> 121. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 122. Ensure the center's fire protective systems are operative at all times.
		<input type="checkbox"/> 123. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
		<input type="checkbox"/> 124. Post a diagram depicting: approved areas; evacuation routes; room identifications.
11/14/2014	11/14/2014	<input checked="" type="checkbox"/> 125. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.
Notes:		
		<input type="checkbox"/> 126. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		<input type="checkbox"/> 127. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 128. Remove excess storage and/or combustibles from the furnace room.
		<input type="checkbox"/> 129. Remove electric space heaters, portable liquid fuel-burning or wood-burning heating appliances.
		<input type="checkbox"/> 130. Arrange cribs, playpens and cots to provide access to an unobstructed 3-foot wide aisle that exits out.
		<input type="checkbox"/> 131. Provide and maintain in good condition: handrails on all stairs with 3 or more risers; guardrails on all open sides of landing with intermediate guards spaced no more than 4 inches apart.
		<input type="checkbox"/> 132. Install window guards, with approval of the local fire official, or provide an alternative method to ensure that children cannot fall out of windows.
		<input type="checkbox"/> 133. Comply with the New Jersey Uniform Construction Code (NJUCC)/Fire Code:
		<input type="checkbox"/> 134. Submit a copy of the final Certificate of Occupancy (CO) or Certificate of Continued Occupancy (CCO) that indicates the correct use group for the children served.
		<input type="checkbox"/> 135. Submit a copy of the Certificate of Approval, as issued by the local construction official, for changes in the building subject to the NJUCC requiring the issuance of a building permit.
<b>Environmental Safety</b>		
11/14/2014	4/17/2015	<input type="checkbox"/> 136. Complete and submit a DCF Renewal Attestation Form with the center's previous DEP approval letter attached and any other environmental documents if applicable.

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 137. Submit a No Further Action Letter (NFA) or Child Care/Educational Facility Approval Letter from the Department of Environmental Protection (DEP), or Response Action Outcome Letter (RAO) from a Licensed Site Remediation Professional (LSRP) indicating that no further action is needed for the site on which the center is located. [Note: Check the DEP website at <a href="http://www.state.nj.us/dep/dccrequest">www.state.nj.us/dep/dccrequest</a> for the most current information.]
		<input type="checkbox"/> 138. Submit a water supply certification indicating the center is serviced by a public community water system demonstrated through a copy of a current bill from that water company.
11/14/2014	3/2/2015	<input type="checkbox"/> 139. Submit current documentation from the DEP, Bureau of Water System Engineering (BSDW), for centers not on a public community water system. [Note: Check the DEP, BWSE website at <a href="http://www.state.nj.us/dep/dccrequest/safedrink.html">www.state.nj.us/dep/dccrequest/safedrink.html</a> or call (609) 292-5550 for more information.]
		<input type="checkbox"/> 140. Ensure water tests are posted in each building.
		<input type="checkbox"/> 141. Submit a letter of prior uses from the municipality, county or state indicating whether the building has ever housed a use classified under the NJUCC, NJSA, 5:23, as: Group F (factory/industry); Group H (high hazard); Group S (storage); Group B (dry cleaner or nail salon); Group A (funeral home); or Group M (gas station.)
		142. Submit a Safe Building Interior Certification or other approval issued by the DOH for centers: a) co-located with a dry cleaner or nail salon; b) with one of the prior uses: F, H, S, B (dry cleaner, nail salon), A (funeral home) or M (gas station); c) located in a building built in 1978 or earlier; or d) located near a known hazardous area. [Note: Contact DOH prior to taking action to confirm what is needed for your center. Call DOH at (609) 826-4923 or email DOH using the link at <a href="http://www.state.nj.us/health/eoh/tsrp/iep/ccc_ieha.shtml">www.state.nj.us/health/eoh/tsrp/iep/ccc_ieha.shtml</a> ]
Notes: Expires 10/2016		
		<input type="checkbox"/> 143. Test for the presence of radon gas in every room on the lowest floor used by children in each building and post the test results in a prominent location in each building.
11/14/2014	2/19/2016	<input checked="" type="checkbox"/> 144. Provide documentation that the center: completed a lead paint risk assessment; follows an approved lead paint risk assessment management plan; verified the absence of a lead hazard; notified parents of a lead hazard; completed the recommended remedial action to alleviate the lead paint hazard.
Notes:		
		<input type="checkbox"/> 145. Provide documentation that the center: follows an approved asbestos management plan; verified the absence of asbestos hazard; complies with the Asbestos Hazard Abatement subcode and DEP.
<b>Building Maintenance</b>		
11/14/2014	8/17/2016	<input checked="" type="checkbox"/> 146. Keep all surfaces clean and in good repair.
Notes:		
11/14/2014	9/14/2016	<input checked="" type="checkbox"/> 147. Replace, clean and/or secure all stained, broken and/or missing floor tiles and carpeting.
Notes:		
		<input type="checkbox"/> 148. Replace, clean and/or secure all stained, broken and/or missing ceiling tiles.
Notes:		
8/27/2015	1/7/2016	<input checked="" type="checkbox"/> 149. Eliminate moisture resulting from leaks or seepage.
		<input type="checkbox"/> 150. Maintain the building structure to prevent drafts, leaks and infestation.
		<input type="checkbox"/> 151. Provide screens on: doors and windows used for ventilation; crawl spaces; attic spaces.
		<input type="checkbox"/> 152. Provide safety glass/protective guards for windows and glass located within 36 inches above the floor.
		<input type="checkbox"/> 153. Ensure window blinds are in good repair and blind cords are inaccessible to children.
11/14/2014	10/8/2015	<input checked="" type="checkbox"/> 154. Provide protective covers for: electrical outlets; fluorescent tubes; incandescent light bulbs; fans.
11/14/2014	10/26/2015	<input checked="" type="checkbox"/> 155. Provide and maintain suitable protective devices for radiators, steam and hot water pipes.
		<input type="checkbox"/> 156. Provide/maintain mechanical ventilation: in operating condition; clean; unobstructed; replace filters.
Notes:		
		<input type="checkbox"/> 157. Raise temperature to a minimum of 68 degrees Fahrenheit in all rooms used by children.
		<input type="checkbox"/> 158. Increase light in specific areas:
Notes:		
		<input type="checkbox"/> 159. Provide 1 of the 4 monitoring options listed in the manual.
		<input type="checkbox"/> 160. Ensure that doors in all interior rooms designated for use by children remain unlocked.
11/14/2014	10/26/2015	<input checked="" type="checkbox"/> 161. Ensure shelving is secure and not overloaded, and appliances are secured to a stable surface.
		<input type="checkbox"/> 162. Pad lally columns in areas used by children to a height of 48 inches (EC) and 72 inches (SA).
		<input type="checkbox"/> 163. Ensure that stairways are free of tripping hazards.
		<input type="checkbox"/> 164. Provide a barrier extending at least 5 feet above floor level.

Note: If number is checked, see attachment page(s) for clarification.



11/14/2014	10/26/2015	<input checked="" type="checkbox"/> 165. Repair and/or paint surfaces in specified areas:
Notes:		
		<input type="checkbox"/> 166. Maintain indoor/outdoor garbage receptacles as follow: covered; emptied as needed; leakproof; clean.
		<input type="checkbox"/> 167. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
Notes:		
<b><i>Outdoor Play Area, Equipment and Maintenance</i></b>		
1/7/2016	6/20/2016	<input type="checkbox"/> 168. Provide and maintain in good condition a fence, enclosure or other barrier for the outside play area.
		<input type="checkbox"/> 169. Provide a barrier, in addition to the fence, for outdoor play areas exposed to vehicular traffic.
		<input type="checkbox"/> 170. Grade or provide drains for the outside play area.
		<input type="checkbox"/> 171. Ensure that outdoor areas and play equipment are free from stagnant water.
11/14/2014	10/11/2016	<input checked="" type="checkbox"/> 172. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 173. Ensure play equipment is specifically age-appropriate for the ages served.
11/14/2014	5/23/2016	<input checked="" type="checkbox"/> 174. Repair or remove broken/rusted toys in the outdoor play area.
11/14/2014	10/11/2016	<input checked="" type="checkbox"/> 175. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
		<input type="checkbox"/> 176. Ensure that any community playground equipment used by the children complies with applicable provisions of the Playground Safety Subcode.
		<input type="checkbox"/> 177. Ensure the safety of the children on route to the outdoor play area.
Notes:		
11/14/2014	9/14/2016	<input checked="" type="checkbox"/> 178. Remove debris and overgrown vegetation in the outdoor play area.
		<input type="checkbox"/> 179. Ensure that hazardous plants are not kept in the center or near outside areas used by children.
5/23/2016	8/17/2016	<input checked="" type="checkbox"/> 180. Ensure that sand in the outdoor play area is asbestos-free and maintained in a sanitary manner.
		<input type="checkbox"/> 181. Ensure pesticides are not applied in or around the center during operating hours and all toys and non-permanent play equipment are removed before application.
		<input type="checkbox"/> 182. Provide 350 square feet of outdoor space for 10 children and 35 square feet for each additional child.
		<input type="checkbox"/> 183. Limit the number of children using the outdoor play area to the maximum capacity.
		<input type="checkbox"/> 184. Cease using dump and fill wading pools.
		<input type="checkbox"/> 185. Ensure swimming pools/natural bathing places used by children comply with applicable provisions of the Public Recreation Bathing Rules, as specified in NJAC 8:26, and with applicable provisions of the Building Subcode and Barrier-Free Subcode of the NJUCC, as specified in NJAC 5:23.
		<input type="checkbox"/> 186. Ensure that children using swimming pools or natural bathing facilities are supervised in accordance with applicable provisions of the N.J. Youth Camp Safety Act rules, as specified in NJAC 8:25.
		<input type="checkbox"/> 187. Provide lighting in parking areas, walkways and other exterior areas used by center occupants at night.
11/14/2014	6/20/2016	<input checked="" type="checkbox"/> 188. Take necessary action to remove outdoor hazards.
Notes:		

**ALERT:** Effective 8/6/14, stackable cribs are prohibited. For more information on crib safety and safe sleep environments for infants, refer to CPSC's crib information center at [www.cpsc.gov/info/cribs/index.html](http://www.cpsc.gov/info/cribs/index.html).

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

Emily Gear  
L Phoenix 5/23/16



#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
13	11/14/2014	11/14/2014	Limit I-4 use to the basement only as there were 3 children, below 2 1/2 years of age, on the first floor in room 3.	Delete
14	11/14/2014	1/16/2015	Ensure center does not use community medication to clean wounds for children as a named staff used "bactin" for first aid when a child, age 3, received a scratch near his eye. Basement classroom.	Delete
15	11/14/2014	1/16/2015	Ensure that staff interact and/or communicate with children promoting language development skills and problem solving techniques. Basement classroom.	Delete
15	11/14/2014	1/16/2015	Ensure staff provide children with a mixture of active and quiet experiences and a mixture of staff-directed and child-selected activities as the morning consisted of "free play" in the basement classroom resulting in a lack of structure which led into behavior issues and a chaotic environment where children started running around and hurting each other.	Delete
17	11/14/2014	1/16/2015	The children in the basement classroom, ages 24 months to 3 years of age, were in "free play" too long.	Delete
18	11/14/2014	1/16/2015	Provide 5 areas with at least 5 activities in each area in the basement classroom.	Delete
26	11/14/2014	1/16/2015	Ensure the staff in the basement classroom use positive methods of guidance and communicate adequate discipline techniques that are age-appropriate with the children as there were multiple injuries and behavior issues within the classroom that were not adequately or effectively tended to and addressed to allow the children to develop problem-solving techniques or self-control. Additionally, when a child was injured, the named staff was not able to identify the location of the injury on the child or investigate effectively to find out the cause.	Delete
55	11/14/2014	1/16/2015	Ensure staff communicate a head/facial injury to the director so that the center notifies parents immediately as two named children in the basement classroom were hit/hurt in the face (one in the mouth and another child scratched near his eye) and no steps were taken to notify the director and/or parents.	Delete
56	11/14/2014	1/16/2015	Ensure staff maintain and accident log/incident report as 3 children were hurt by other children in their care and staff in the basement classroom did not record the incidents.	Delete
67	3/4/2015	10/26/2015	Ensure that the Child Abuse Record Information (CARI) checks are completed by March 4, 2015 for the sponsor and all regularly scheduled staff. 6/18/15: Received staff CARI's. Need sponsor's CARI.	Delete
71	11/14/2014	1/16/2015	Train all staff, including the named staff, in the following areas: a) Positive guidance and discipline techniques (include problem-solving skills) b) Age-appropriate interactions to include language development c) Recognizing injuries and treatment plans (include follow-through as needed with director and incident/accident reports)	Delete
91	11/14/2014	1/16/2015	Wash and disinfect toys mouthed by toddlers after each use in the basement classroom.	Delete
99	11/14/2014	1/16/2015	Maintain the diapering surface (under the changing table mat) in the basement in clean condition.	Delete
101	11/14/2014	11/14/2014	Ensure all toxic substances are inaccessible to children as there was a spray bottle of cleaning solution on the ledge in the bathroom area.	Delete
104	11/14/2014	8/17/2016	Securely fasten the stalls in the girls bathroom.	Delete
105	11/14/2014	10/8/2015	Sand and paint the stalls in both the girls' and boys' bathrooms on the first floor.	Delete
110	11/14/2014	1/16/2015	Maintain the sink and the toilets in the children's bathroom in the basement in sanitary condition.	Delete
125	11/14/2014	11/14/2014	Ensure that the egress areas are unobstructed at all times the music center and a vacuum (room 2) and a TV cart (room 1) was blocking the second classroom exits.	Delete
144	11/14/2014	2/19/2016	Provide documentation that the center completed a lead paint risk assessment.	Delete
146	11/14/2014	2/19/2016	Repair/replace the ceiling as necessary in the girls' bathroom on the first floor and room 1.	Delete
146	11/14/2014	8/17/2016	Repair/replace/clean the sink cabinets in the boys' bathroom on the first floor.	Delete
146	11/14/2014	4/17/2015	Caulk the sinks in the boys' bathroom - first floor.	Delete
146	11/14/2014	4/17/2015	Repair/replace the burnt out lights as necessary throughout the building.	Delete
146	11/14/2014	6/18/2015	Repair/replace the children's tables as they are rusting. Rooms 1 and 2.	Delete
146	11/14/2014	1/16/2015	Repair/replace the shelf (near the staff desk) as the top can be separated from the frame and the contact paper is peeling.	Delete
146	11/14/2014	1/16/2015	Clean/organize the areas where the cots are being stored and ensure the supplies and equipment are not piled high in rooms 1, 2 and 3.	Delete
146	11/14/2014	1/16/2015	Provide general housekeeping throughout the center as needed including crayon marks and residue on furniture and dust and dead bugs on window ledges and floors.	Delete
146	11/14/2014	1/16/2015	Provide light in the basement classroom.	Delete
146	11/14/2014	6/18/2015	Repair/replace the hallway wall directly outside the basement classroom as there pieces of wall and paint missing.	Delete
146	11/14/2014	6/18/2015	Repair/replace the wall under the air conditioner unit in the basement classroom as mold appears to be present.	Delete
146	11/14/2014	1/16/2015	Repair/replace the cracked trash can lid in the basement classroom.	Delete
146	11/14/2014	10/8/2015	Repair/replace the drop ceiling tiles and metal frame as it is bowing. Basement classroom.	Delete

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
146	11/14/2014	1/16/2015	Repair/replace the children's red couch cushions in room 3.	Delete
146	11/14/2014	1/16/2015	Repair/replace the top drawer in the filing cabinet, the paper rack as needed and the cracked plexi-glass on the art easel in room 3.	Delete
146	11/14/2014	1/16/2015	Repair/replace the purple toy box in the basement classroom as the wooden lid is not secure and slams closed and the bottom is rotted out.	Delete
147	11/14/2014	10/8/2015	Replace and/or clean all stained floor tiles throughout the centers' classrooms and bathrooms, including the edges and corners and the rust stains near the children's tables in the basement.	Delete
147	11/14/2014	9/14/2016	Replace/repair and/or clean all stained and fraying carpeting, including in the hallway and all area carpets.	Delete
154	11/14/2014	10/8/2015	Provide a protective cover for the fluorescent tubes in the basement classroom.	Delete
155	11/14/2014	10/26/2015	Repair/replace the protective cover for the water pipes in the children's bathroom in the basement classroom.	Delete
161	11/14/2014	1/16/2015	Secure the tall shelf (with the manipulatives) in room 1.	Delete
161	11/14/2014	10/26/2015	Secure the computer monitors to a stable surface in room 1 and as needed throughout the center. 10/26/15: The director removed the computers.	Delete
165	11/14/2014	10/26/2015	Repair/clean and paint as needed the walls, baseboards, door and door frames as needed throughout the center including the hallways and children's bathrooms.	Delete
172	11/14/2014	1/16/2015	Remove the non-compliant rocking zebra on the children's small playground.	Delete
172	11/14/2014	10/11/2016	Provide documentation that the large climbing equipment meets public playground design standards (ASTM F 1487). 1/7/2016: Repair/replace the following on the large climbing equipment on the playground: a) the slide that is separating from the top landing b) splintering/peeling wood on the wooden walls abated 8/17/16 c) mold/mildew on the wooden pieces abated 8/17/16 d) peeling paint on throughout e) rusted stairs, bolts and handlebars. Note: The center needs to consult a Certified Playground Safety Inspector as an old/prior playground certification will not abate this violation due to the current concerns.	Delete
174	11/14/2014	5/23/2016	Repair or remove the red airplane as the handle is loose and the funnel ball structures on the large playground.	Delete
174	11/14/2014	9/14/2016	Repair and/or paint balance the beam on the large playground.	Delete
175	11/14/2014	1/7/2016	Provide and maintain resilient surfacing and the appropriate use zone for the small climbing structure/equipment on the small playground or remove the structure.	Delete
178	11/14/2014	9/14/2016	Remove the overgrown vegetation, including tree and bush branches and grass, in the outdoor play area.	Delete
188	11/14/2014	6/20/2016	Repair/replace/remove the shed and its ledge as there are protruding, rusted nails and splintering wood. Large outdoor play area.	Delete
188	11/14/2014	1/7/2016	Repair/replace the door and door frame (on the outside) of the basement classroom door as it is peeling.	Delete
188	11/14/2014	6/18/2015	Remove the metal pieces on the playground near the building.	Delete
142			Note: The Safe Building Interior Certification issued by the DOH for the center as it is located in a building built in 1978 or earlier will expire on 10/17/2016 and will need to be renewed by this date as required.	Delete
501	1/30/2015	10/11/2016	Provide OOL with a corrective action plan detailing when the outstanding violations will be addressed and/or abated.	Delete
20	8/27/2015	10/26/2015	Based on complaint #783 and observation, take children outside daily.	Delete
146	8/27/2015	1/7/2016	Recited on 8/27/2015: Repair/replace the hallway wall, directly outside of the basement classroom, as there appears to be water damage where the paint is bubbling and retaining water.	Delete
149	8/27/2015	1/7/2016	Eliminate the moisture resulting from leaks or seepage in the hallway outside of the basement classroom. Provide written documentation that repair was addressed and repaired adequately.	Delete
188	8/27/2015	10/26/2015	Based on complaint #783 and observation, remove the tree that has fallen across the playground as a result of the June 23, 2015 storm and repair/replace the ripped poured-in-place resilient surfacing around the large climbing equipment. 9/15/15: OOL Spoke with a representative from the sponsor's office and requested a memorandum of understanding as to when the tree will be removed and emphasized the importance of ensuring the tree is removed in a timely manner.	Delete
175	10/26/2015		Repair/replace the resilient surfacing under the large climbing structure to maintain the required ASTM F-1292 standards as the tree that fell during the storm damaged the poured-in-place surfacing at the base of the slide.	Delete
168	1/7/2016	6/20/2016	Repair or replace fence on the small playground as a result of tree damage from another tree limb falling.	Delete
188	1/7/2016	6/20/2016	Remove large tree limbs off of the playground near the small enclosed play area.	Delete
3	5/23/2016	6/20/2016	A child was observed walking the hallway without staff supervision.	Delete
5	5/23/2016	6/20/2016	In room 3 there were 15 children with one staff. One additional staff in need to maintain adequate staff/child ratios.	Delete

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
110	5/23/2016	8/17/2016	Repair/ Replace missing faucet knob in girls bathroom.	Delete
180	5/23/2016	8/17/2016	Repair /Remove worn sand box from play area	Delete
172	5/23/2016	10/11/2016	Clean all dirt from play equipment play.	Delete
175	5/23/2016	10/11/2016	Remove dirt from resilient surfacing	Delete
188	6/20/2016	10/14/2016	Remove tree stump near play area.	Delete
188	6/20/2016	10/14/2016	Remove all tree logs in play area (near shed)	Delete
188	6/20/2016	8/17/2016	Remove the abandoned and unusable fire pit from play area.	Delete
14	6/20/2016	10/11/2016	Make all tree logs, tree stumps and fire pit inaccessible to children	Delete
3	8/17/2016	9/14/2016	While outside staff was observed sitting on the play equipment while the children are playing.	Delete
5	8/17/2016	9/14/2016	Room 2 there was one staff with 13 children ages 3 to 4 years	Delete
5	8/17/2016	9/14/2016	While out side a staff left to take a child to the bathroom leaving 1 staff with 19 children ages 6-11 years.	Delete
147	8/17/2016	9/14/2016	Repair/Replace cracked and separating floor tile in boys bathroom.	Delete
175	8/17/2016	10/14/2016	Repair/replace resilient surfacing near the dinosaurs	Delete
175	8/17/2016	10/14/2016	Repair resilient surfacing which is lifting due to tree roots.	Delete
188	8/17/2016	10/14/2016	Repair/replace cement bench	Delete
172	8/17/2016	10/11/2016	Recited 8/17/2016: The center needs to consult a Certified Playground Safety Inspector to inspect the two slides on the play equipment to ensure both slides are in compliance.	Delete
*			Center submitted a report from a Certified Playground Inspector that stated the playground should be closed. Center submitted a letter on 10/11/2016 that they would be closing the playground until playground equipment is repaired or replaced and meets ASTM-F1487.The center will utilize other areas on the playground for the children to use. A fence will enclose the playground equipment to ensure it is inaccessible to the children.	Delete
				Delete
				Delete